



Annual General Meeting of WCHS School Council

NOVEMBER 16, 2023 @ 6:30 PM



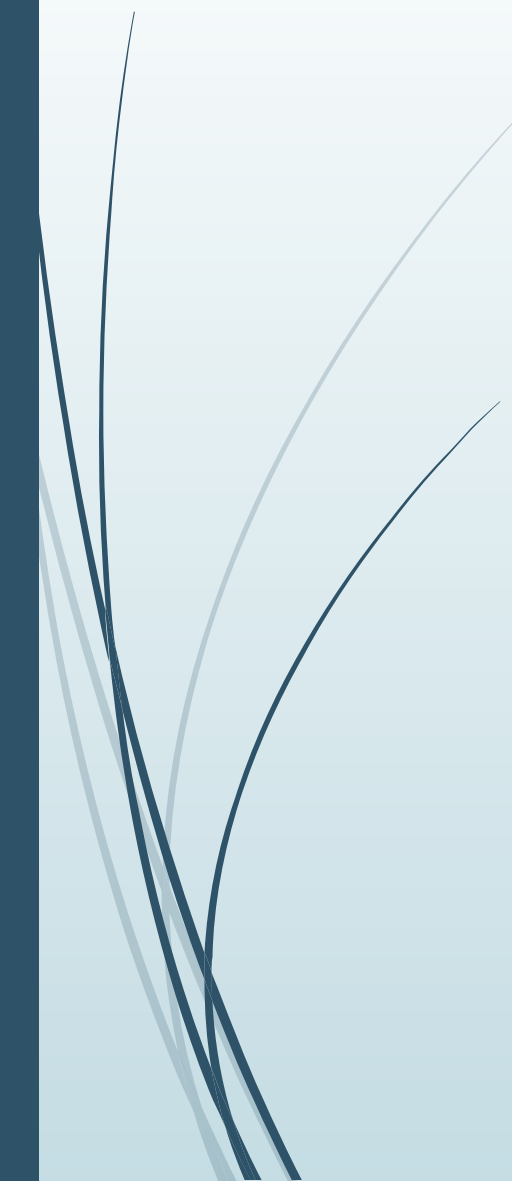
Agenda

Meeting Facilitator: Karen Savoy, Chairperson

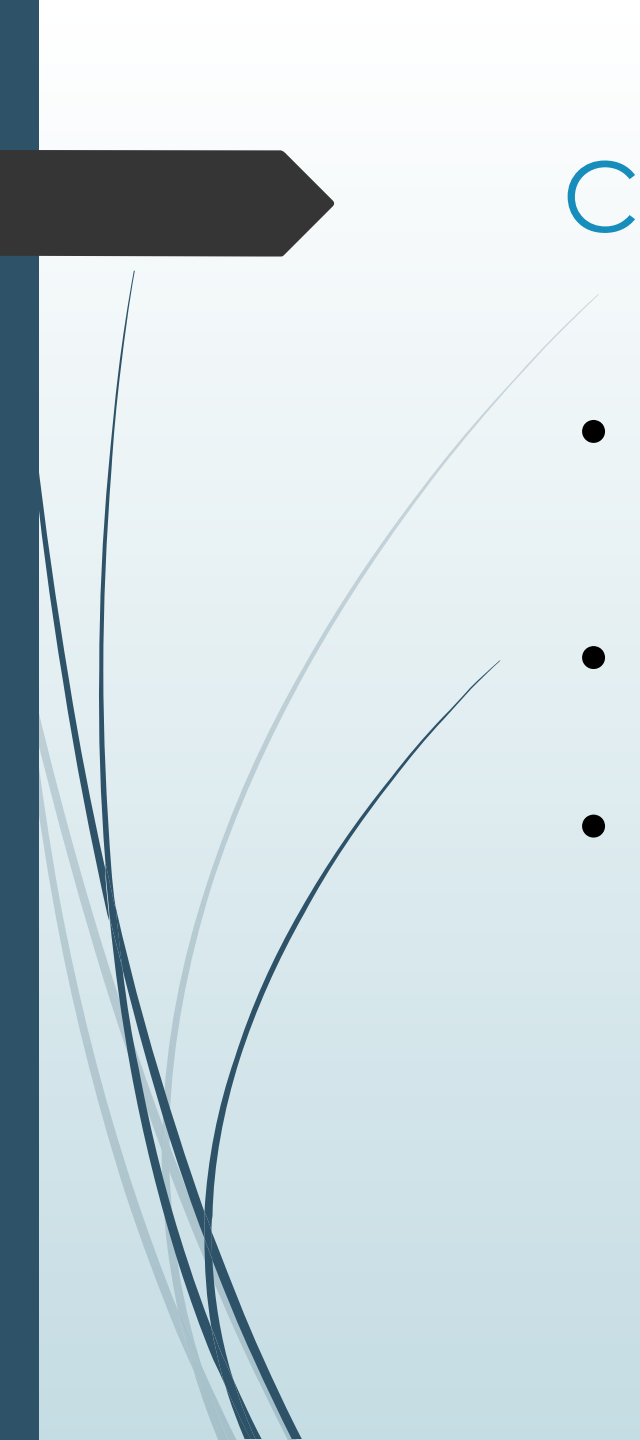
1. Welcome & Call to Order
 - a. Registration of Attendance
2. Approval of Agenda
3. Approval of minutes from November 16, 2022 Annual General Meeting of School Council
4. Approval of minutes from October 11, 2023 Ordinary Meeting of School Council
5. "Dual Credit and Work Experience Programs", presented by Sylvia Hayward



Agenda



6. Students' Union Update
7. Principal's Update and Q&A - Darrin Whitbread, Principal
8. School Council Reports
9. Election of School Council Executive
10. New Business
11. Adjournment



Call to order and approval of Agenda

- Welcome & Call to Order
 - Registration of Attendance
- Approval of Agenda
- Approval of minutes from November 16, 2022 AGM and September 26, 2023 Ordinary Meeting of School Council Meeting

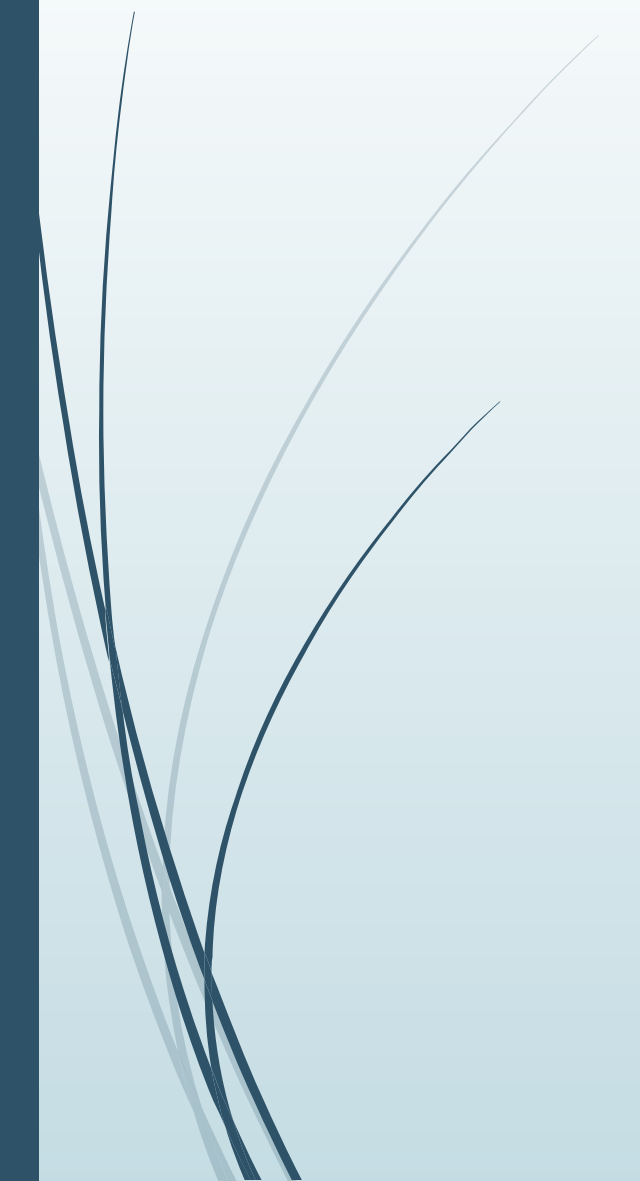


Dual Credit and Work Experience Programs

Presented by Ms. Sylvia Hayward

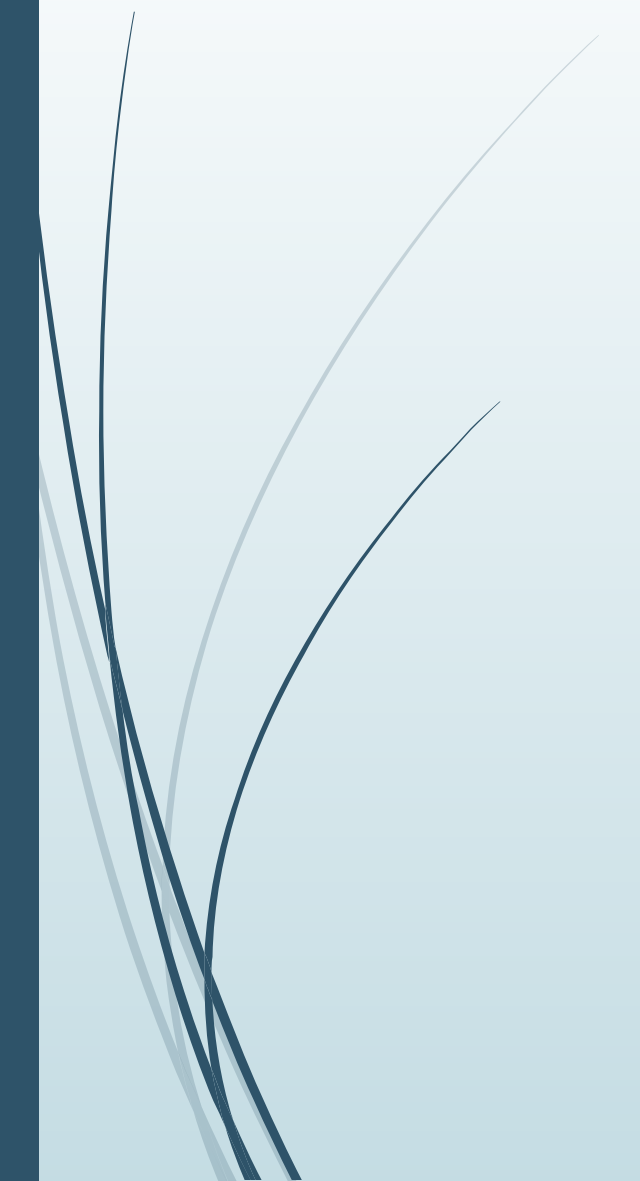


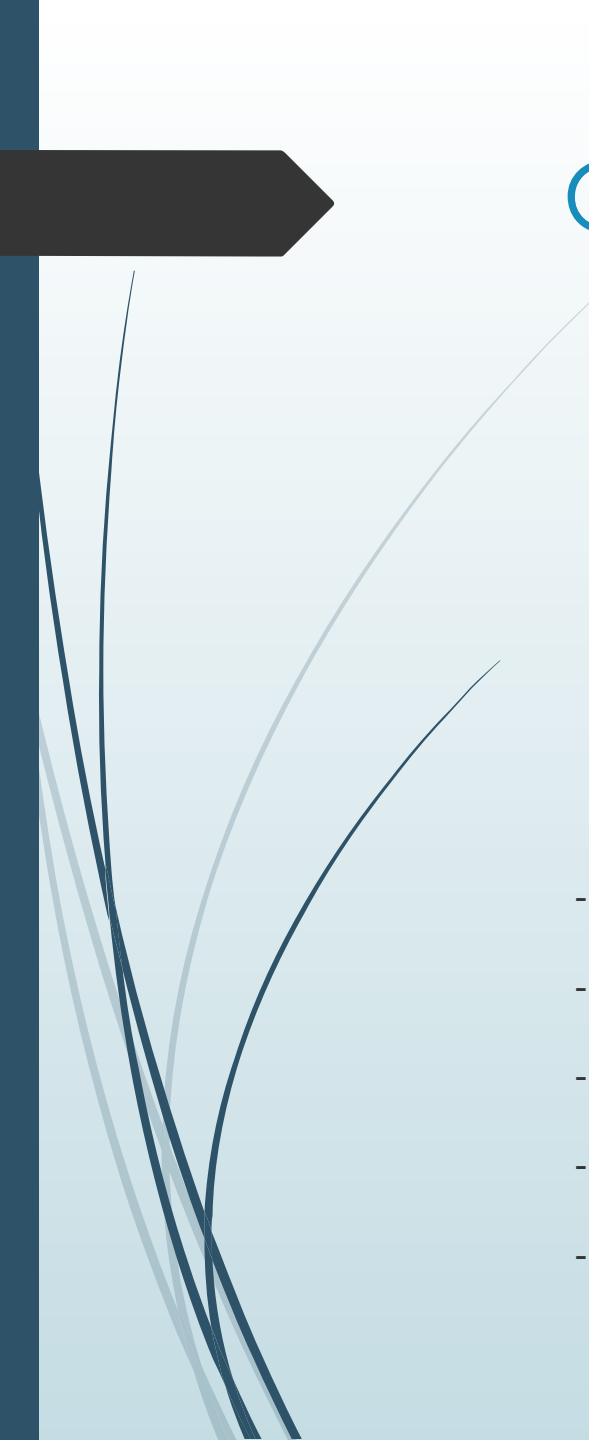
Students' Union Update





Principal Update - Darrin Whitbread





Chairperson Report – Karen S

- THANK YOU TO THE WCHS ADMINISTRATION, STAFF AND TEACHERS
- THANK YOU TO CURRENT EXECUTIVE
- SPECIAL THANK YOU TO DEPARTING EXECUTIVE DAVID LEFEBVRE AND VERONICA MARTENS

SCHOOL COUNCIL PLANS FOR 2023/24

- GENERAL COUNCIL MEETINGS - EVERYONE WELCOME!
- COMMUNICATION WITH PARENTS
- SPEAKERS - INCLUDING CBE TRUSTEE IN MARCH
- STAFF APPRECIATION EVENTS
- ADVOCATING ON YOUR BEHALF WITH CBE AND ALBERTA EDUCATION

Chairperson Report (cont.)

STAY INFORMED and STAY INVOLVED!

1. Attend meetings

School Council will be having two more General Council Meetings this school year. School Trustee Susan Vukadinovic will attend in March. April meeting will be "All About Grad".

2. Check out our Website

WEBSITE FROM WCHS PAGE:

[HTTPS://SCHOOL.CBE.AB.CA/SCHOOL/WESTERNCANADA/GET-INVOLVED/SCHOOL-COUNCIL/PAGES/DEFAULT.ASPX](https://school.cbe.ab.ca/school/westerncanada/get-involved/school-council/pages/default.aspx)

3. Check out our FACEBOOK Page:

SEARCH "WESTERN CANADA HIGH SCHOOL PARENT COMMUNITY"

[HTTPS://WWW.FACEBOOK.COM/GROUPS/2651871125054120/](https://www.facebook.com/groups/2651871125054120/)

IF ALREADY IN THE FACEBOOK GROUP – PLEASE INVITE OTHER WESTERN PARENTS TO JOIN

4. VOLUNTEER!

CONTACT US AT: WCHSEXEC@GMAIL.COM

Treasurer Report - Veronica M

WCHS Parent Council Budget 2023-2024

Western Canada High School Parent Council Financial Statement

Statement as of 11/03/2023
Budget until end of June 2024

Proposed Balance Council Spending

September 03rd 2023	\$ 3,943.28
Contributions	
Donations/Grant Revenue '23-'24*	\$ 500.00*
Parent Contributions Revenue	\$ 0

Projected Spending

Council expenses	\$ (300.00)
Meeting supplies	\$ (200.00)
Bank Fees	\$ (100.00)
Registration Fees (ASCA, etc.)	\$ (50.00)
Monthly Meeting Expenses	\$ -
School Needs	\$ -
Other-Grant '23-'24 with req spending	\$ (500.00)

Total Projected Spending in '23-'24 \$ (1,150.0)

Projected Closing Balance June 30th 2024
\$ 3293.28

Notes:

- 1.* \$500 Grant 2023-2024 Revenue from Alberta Education Grant - comes with requirement spending -Not yet confirmed
3. We will hold an eTransfer campaign to raise funds for Staff Appreciation.

Treasurer Report 2023-2024

WCHS Parent Council Budget 2023-2024

Opening Balance Council spending

September 03rd 2023	\$ 3,943.28
Contributions	
Donations/Grant Revenue '23-'24**	\$ 0
Parent Contributions Revenue	\$ 0

Spending

Council expenses	\$ (225.75)
Meeting supplies	\$ (124.35)
Bank Fees	\$ 0
Registration Fees (ASCA, etc.)	\$ 0
Monthly Meeting Expenses	\$ 0
School Needs	\$ 0
Other-Grant '23-'24 with req spending	\$ 0

Closing Balance November 3rd 2023
\$ 3593.18

Notes:

1. The \$500 Grant 2023-2024 Revenue from Alberta Education Grant in form of a gift card -comes with requirement spending and timeline -Not yet confirmed
2. In June 2023 we used the last available cheque, we ordered a new set of 50 cheques at a cost of \$124.35 expected to last for the following 8 years.
3. Council made a banner to aid in raising awareness during school events at a cost of \$225.75 -expected to be used for many years.

Treasurer Report 2023-2024

Opening Balance Staff Appreciation

September 03rd 2023	\$ 3,115.86
Contributions	
Donations Revenue	\$ 0
Parent Contributions Revenue	\$ 0

Spending

Staff Appreciations	\$ 0
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Closing Balance November 3rd 2023
\$ 3115.86

Combined Remaining Balance
\$ 6,709.04

PROPOSED BUDGET 2023-2024

Proposed Budget Spleet 2023-2024

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Menu

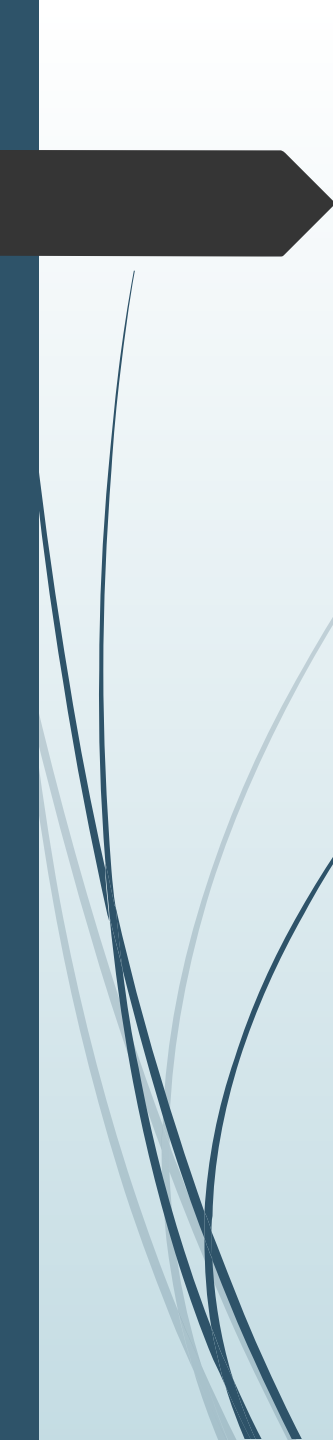
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A1:O2 Western Canada High School Parent Council

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Western Canada High School Parent Council																
2	Proposed Budget AGM for Year 2023/2024																
3	Proposed Budget for Council spending until June 30 2024				Proposed Budget for Staff Appreciation until June 30 2024				Proposed Budget Grand Total Spending until June 30 2024				Statement as of		11/14/2023		
4																	
5	Opening Balance		\$ 3,943.28		Opening Balance		\$ 3,115.86		Opening Balance		\$ 7,059.14		Opening Balance		\$ 7,059.14		
6																	
7																	
8	Contributions				Contributions				Contributions				Contributions				
9	Donations/Grant 2023-2024	Revenue	\$ 500.00		Donations	Revenue	\$ -		Donations/Grant '23-'24	Revenue	\$ 500.00		Donation/Grant '23-'24	Revenue	\$ -		
10	Parent Contributions	Revenue	\$ -		Parent Contributions	Revenue	\$ 1,000.00		Parent Contributions	Revenue	\$ 1,000.00		Parent Contribution	Revenue	\$ -		
11	Total Income from Contributions		\$ 500.00		Total Income from Contributions		\$ 1,000.00		Total Income from Contributions		\$ 1,500.00		Total Income from Contributions		\$ -		
12																	
13																	
14	Spending				Spending				Spending				Spending				
15					Staff Appreciations				\$ (2,000.00)		Staff Appreciations		\$ (2,000.00)		Staff Appreciations		\$ -
16	Speakers / Council Spending		\$ (300.00)						Speakers / Council Spending		\$ (300.00)		Speakers / Council Spending		\$ (225.75)		
17	Meeting supplies (water,etc)		\$ (200.00)						Meeting supplies (water,etc)		\$ (200.00)		Meeting supplies (water,etc)		\$ (124.35)		
18	Bank Fees		\$ (100.00)						Bank Fees		\$ (100.00)		Bank Fees		-		
19	Registration Fees (ASCA, etc.)		\$ (50.00)						Registration Fees (ASCA, etc.)		\$ (50.00)		Registration Fees (ASCA, etc.)		\$ -		
20	Monthly Meeting Expenses		\$ -						Monthly Meeting Expenses		\$ -		Monthly Meeting Expenses		\$ -		
21	Future School Needs		\$ -						Future School Needs		\$ -		Future School Needs		\$ -		
22	Other--Grant '22-'23 with req. spending		\$ (500.00)						Other--Grant '22-'23 with req. spending		\$ (500.00)		Other		\$ -		
23																	
24	Total Spending		\$ (1,150.00)		Total Spending		\$ (2,000.00)		Total Spending		\$ (3,150.00)		Total Spending		\$ (350.10)		
25																	
26																	
27	Closing Balance June 30 2024		\$ 3,293.28		Closing Balance June 30 2024		\$ 2,115.86		Closing Balance June 30 2024		\$ 5,409.14		Closing Balance		\$ 6,709.04		
28																	
29	Notes:																
30	1. ASCA pays for the membership, the registration fees of \$50 are for the extra person (up to two extra) attending the meeting.																
31	2. Grant Revenue of \$ 500 from Alberta Education Grant for 2023-2024 school year in form of a gift card - with requirement spending -Not yet confirmed																
32	3. In June 2023 we used the last available cheque, we ordered a new set of 50 cheques at a cost of \$124.35 expected to last for the following 8 years																
33	4.Council made a banner to aid in raising awareness during school events at a cost of \$225.75 -expected to be used for many years.																
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Key Communicator Update - Osaro E

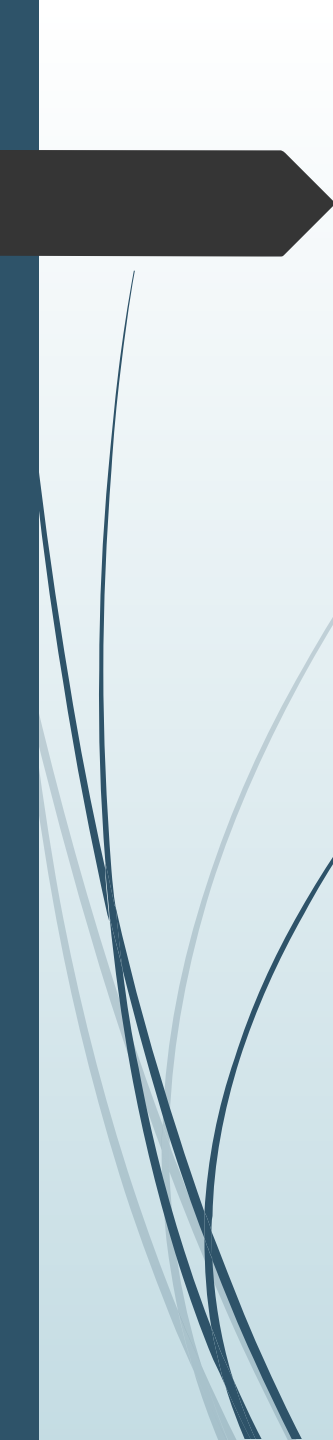
Main Meetings Attended:

1. Community of School Councils (COSC) Meetings:

Comprised of school council designates and the CBE board of trustees and administration, COSC meets three times a year in a two-way dialogue with school councils about school and student learning issues. The next meetings are in February and June 2024. Meeting recordings are available on their website.

2. Alberta School Councils' Association (ASCA)

The ASCA is a parent advocacy organization made up of school councils that identify issues, problems, and issues that they want addressed or changed. The next meeting will be held on April 26-28, 2024. The call to sponsor the proposed advocacy resolution starts in January.



Key Communicator Update (cont.)

COSC – CBE Latest Meeting Update:

- 138,000+ students and more being registered daily.
- Over 40,000 Learners of English as an Additional Language (EAL)
- There is a need for more resources are needed; as the high schools fill up, more routes, and more buses.
- Six (6) new schools will be built and nine (9) modernization projects from 2024 to 2027.

More Information:

✓ For more information about ASCA and CBE, visit websites:

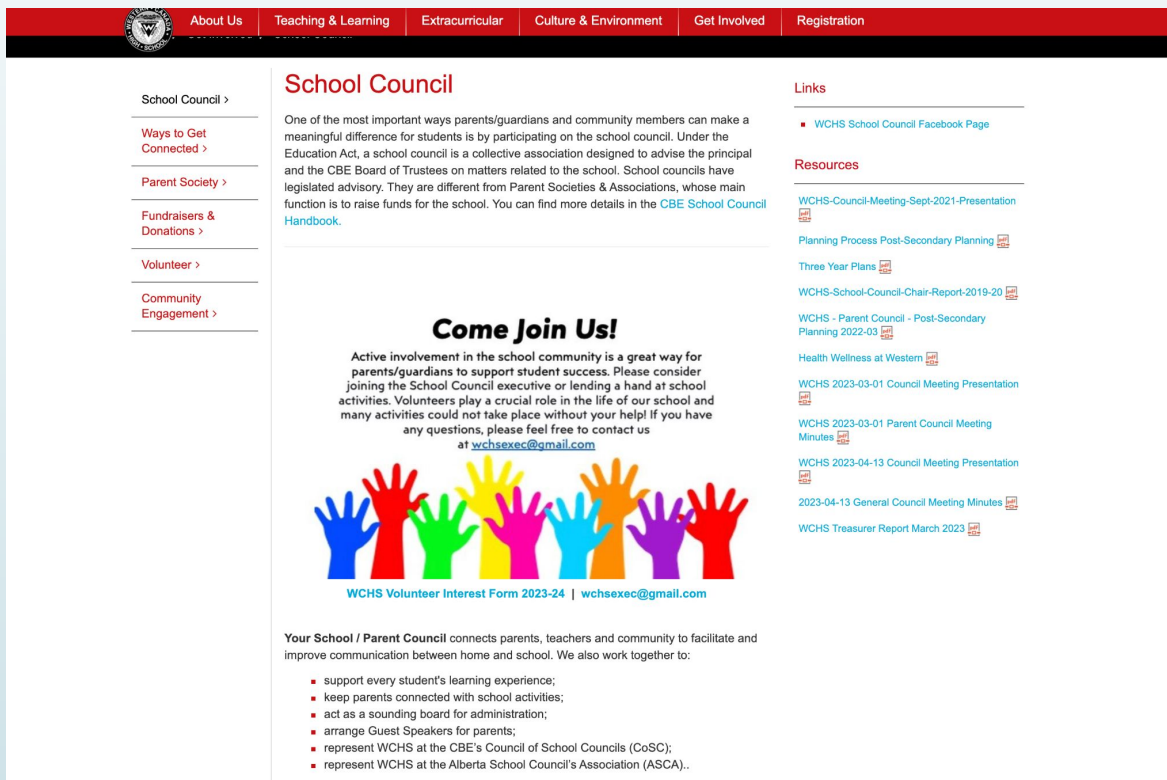
<https://www.albertaschoolcouncils.ca/>

<https://cbe.ab.ca/get-involved/school-councils/Pages/meetings.aspx>

Volunteer Coordinator Report

Ruby B

- ❑ Volunteer Interest Form was emailed to parents at the start of the school year.
- ❑ You can still sign up! The form is on the school website under “Get Involved” > “School Council”
- ❑ On this form, parents can indicate their interest in different volunteer roles (eg. Exec positions, field trips, staff appreciation, casino, Celebrate Western, etc.)
- ❑ Ruby serves as a point of contact for the school office, Celebrate Western Chair, Casino Chair for volunteer and manages/update the volunteer database throughout the school year. IT IS NOT TOO LATE TO VOLUNTEER!



The screenshot shows the WCHS School Council website. The top navigation bar is red with white text for 'About Us', 'Teaching & Learning', 'Extracurricular', 'Culture & Environment', 'Get Involved', and 'Registration'. The 'Get Involved' section is expanded, showing a sidebar with links to 'School Council >', 'Ways to Get Connected >', 'Parent Society >', 'Fundraisers & Donations >', 'Volunteer >', and 'Community Engagement >'. The main content area is titled 'School Council' and includes a paragraph about the school council's role. Below this is a 'Come Join Us!' section with a graphic of colorful hands and a link to the 'WCHS Volunteer Interest Form 2023-24'. At the bottom, a section titled 'Your School / Parent Council' lists the council's goals and responsibilities.

School Council

One of the most important ways parents/guardians and community members can make a meaningful difference for students is by participating on the school council. Under the Education Act, a school council is a collective association designed to advise the principal and the CBE Board of Trustees on matters related to the school. School councils have legislated advisory. They are different from Parent Societies & Associations, whose main function is to raise funds for the school. You can find more details in the [CBE School Council Handbook](#).

Come Join Us!

Active involvement in the school community is a great way for parents/guardians to support student success. Please consider joining the School Council executive or lending a hand at school activities. Volunteers play a crucial role in the life of our school and many activities could not take place without your help! If you have any questions, please feel free to contact us at wchsexec@gmail.com

WCHS Volunteer Interest Form 2023-24 | wchsexec@gmail.com

Links

- WCHS School Council Facebook Page

Resources

- WCHS-Council-Meeting-Sept-2021-Presentation
- Planning Process Post-Secondary Planning
- Three Year Plans
- WCHS-School-Council-Chair-Report-2019-20
- WCHS - Parent Council - Post-Secondary Planning 2022-03
- Health Wellness at Western
- WCHS 2023-03-01 Council Meeting Presentation
- WCHS 2023-03-01 Parent Council Meeting Minutes
- WCHS 2023-04-13 Council Meeting Presentation
- 2023-04-13 General Council Meeting Minutes
- WCHS Treasurer Report March 2023

Your School / Parent Council connects parents, teachers and community to facilitate and improve communication between home and school. We also work together to:

- support every student's learning experience;
- keep parents connected with school activities;
- act as a sounding board for administration;
- arrange Guest Speakers for parents;
- represent WCHS at the CBE's Council of School Councils (CoSC);
- represent WCHS at the Alberta School Council's Association (ASCA).

Staff Appreciation Events - Ruby B

We organized three events in the 2022-23 school year

- ❑ December holiday season 5-Day event with a breakfast and luncheon spread. Food and money contributions from our generous WCHS families enabled this event.
- ❑ May 5th PD day Surprise event with baked goodies, fruit and coffee.
- ❑ Thank you event on June 21st with treats from Manuel Latruwe and Cinnaholic. We also had a barista on site.

Many thanks to Jeannie, Veronica, Natalia, Carla, Donna and Karen for their time and efforts to support all of these events.

- ❑ *Stay tuned for information on the **2023 Holiday Season event!** We are relying on your support. Here are some ways you can help apart from volunteering during the event.*
 - *Food contributions : via SignUp.com (link will be sent in the end of November)*
 - *Monetary contributions : via e-transfer to wchsexec@gmail.com (starting December)*

Speaker Series Update – Natalia S.

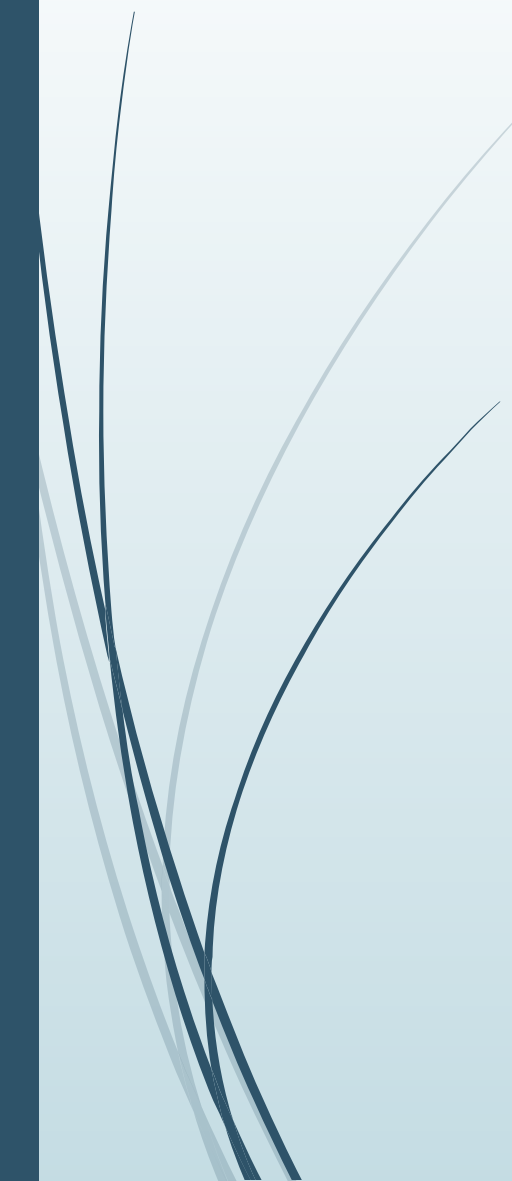
- ❑ School council provides a speaker at each of our General Meetings.
 - ❑ March 2023 - Mental Health and Wellbeing presentation
 - ❑ April 2023 - “All About Grad”
 - ❑ September 2023 - Planning and process for Post secondary education presented by Albert Chieng
 - ❑ November 2023 - Dual credit presented by Sylvie Hayward
- ❑ Our school trustee, Susan Vukadinovic, will be attending our March 2024 meeting.
- ❑ Alberta Health Services will no longer be making presentations at the school, but is offering FREE virtual sessions on child and adolescent health. For a list of their current and upcoming presentations see <https://community.hmhc.ca/sessions/>. You can also sign up for their newsletter.
- ❑ If there are any topics of particular interest, please don't hesitate to reach out. You can drop your suggestions during this meeting in the chat; comment on our Facebook page: Western Canada High School Parent Community; or email us at: wchsexec@gmail.com.



Digital Communication Report

Carla P

How to find us!





News Centre | Calendar | Print | For Staff | QuickLinks | [Google Translate](#) |

Western Canada High School

Intellegentia, Vires, Virtus | Knowledge, Strength, Courage

About Us
Contact & Information

Teaching & Learning
Programs & Classes

Extracurricular
Activities, Clubs & Athletics

Culture & Environment
Support, Health & Guidance

Get Involved
Parents & Volunteers

Registration
Fees & Transportation

Ways to Get Connected

School Council

Parent Society
Alumni Association

Fundraisers & Donations

Volunteer

Community Engagement

Spanish Field Experience to Spain



IB Open House

IB Programme Open House



News Centre | Calendar | Print | For Staff | QuickLinks | [Google Translate](#) |

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Home > Get Involved > School Council

School Council >

Ways to Get Connected >

Parent Society >

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Volunteer >

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School Council

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- [Planning Process Post-Secondary Planning](#)
- [Three Year Plans](#)
- [WCHS-School-Council-Chair-Report-2019-20](#)



Edit

Western Canada High School Parent Community



+ Invite

Share

- Discussion
- Members
- Events
- Media
- Files





Grant Writer Report- Donna F

We work with WCHS administration to determine the school's needs.

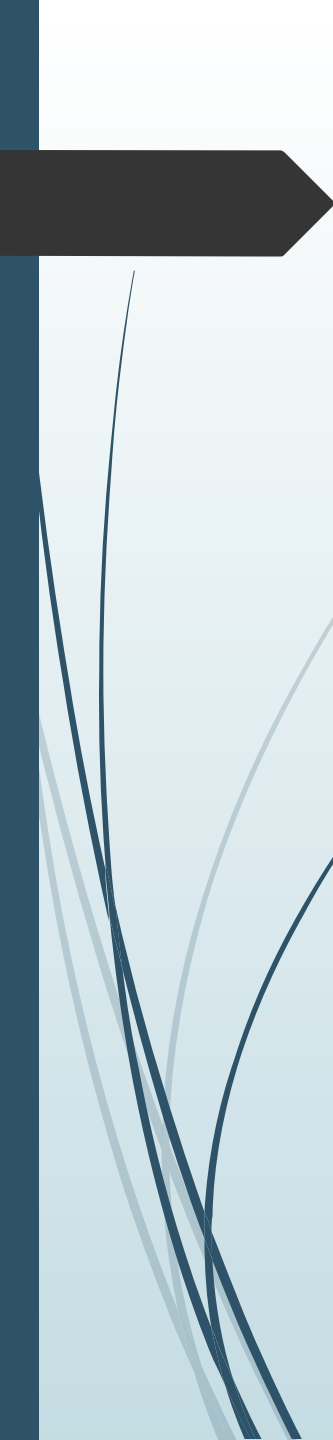
Reconciliation Garden Project

- A priority need for the coming school year.
- Working closely with AP Maureen Scharf to determine funding needs and venues. We have several avenues available to us. Most have very current deadlines through to December.
- Will continue to track requests for proposals to assist in funding the Garden

Robotics Program and Robotics Club

- Club is now larger than before
- Requires funding to compete in out-of-town tournaments, newer equipment, etc.
- Wrote and submitted application for Best Buy \$15,000 Tech grant to update and supply equipment. We will hear in late December. Monies must be spent by mid-June 2024.

We welcome requests for funding from other clubs or entities at Western Canada.



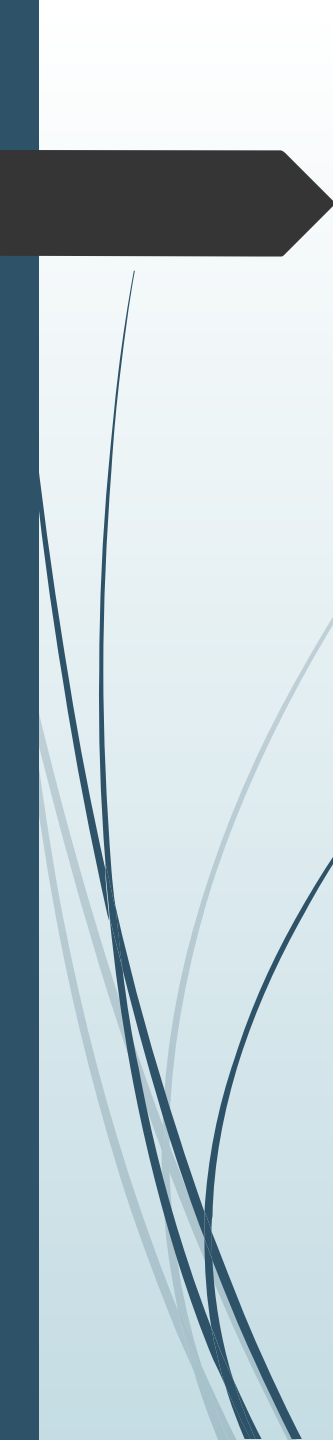
FRIENDS OF WESTERN

Celebrate Western

- ❑ The annual Celebrate Western Online Auction will be held from November 26 to December 3
- ❑ Celebrate Western is one of the school's most important fundraisers providing funding to fine arts, athletics and over 50 student-led clubs and organizations
- ❑ Last year the event raised over \$24,000. Let's reach this year's goal of \$30,000!

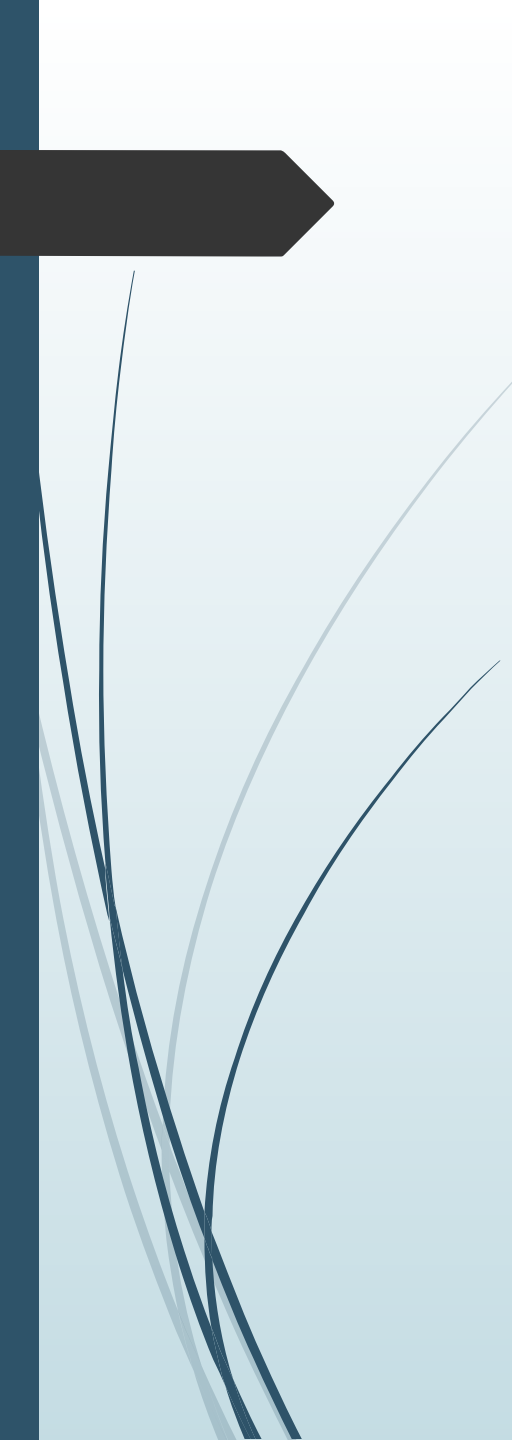
DONATE UNTIL NOVEMBER 15

- ❑ If you or your business have any items or funds to donate to the auction, please email celebratewesternauction@gmail.com or bring it to Cathy in the main office.



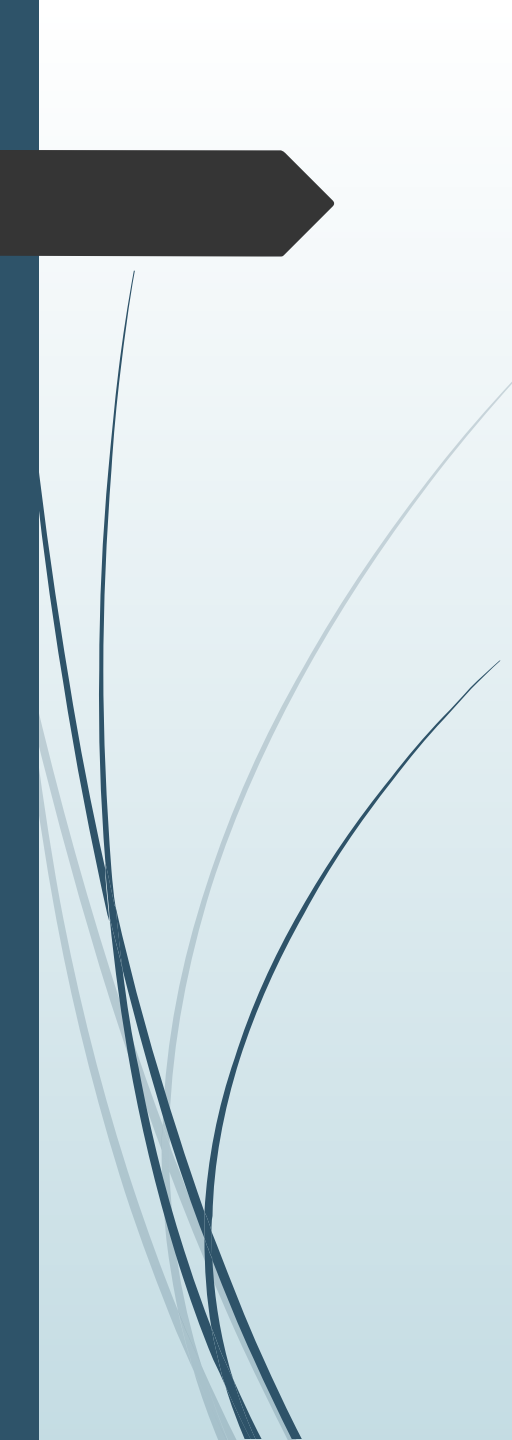
Casino Report

- ❑ The school held a casino in May and raised over \$77,000! This is a fantastic number, and will go to support extra-curricular activities at WCHS.
- ❑ A huge thank you to the organizing committee and to everyone who volunteered.
- ❑ The next Casino will take place in 2025.



IB Subcommittee (IBC) Report

- ❑ IBC was formed this year
- ❑ IBC operates under the same guidelines as School Council and its executive, in an advisory capacity only
- ❑ IBC's priority is a positive ongoing constructive dialogue
- ❑ IBC's purpose is transparency of communication for a better informed decision making for students and families



Election of School Council Executive

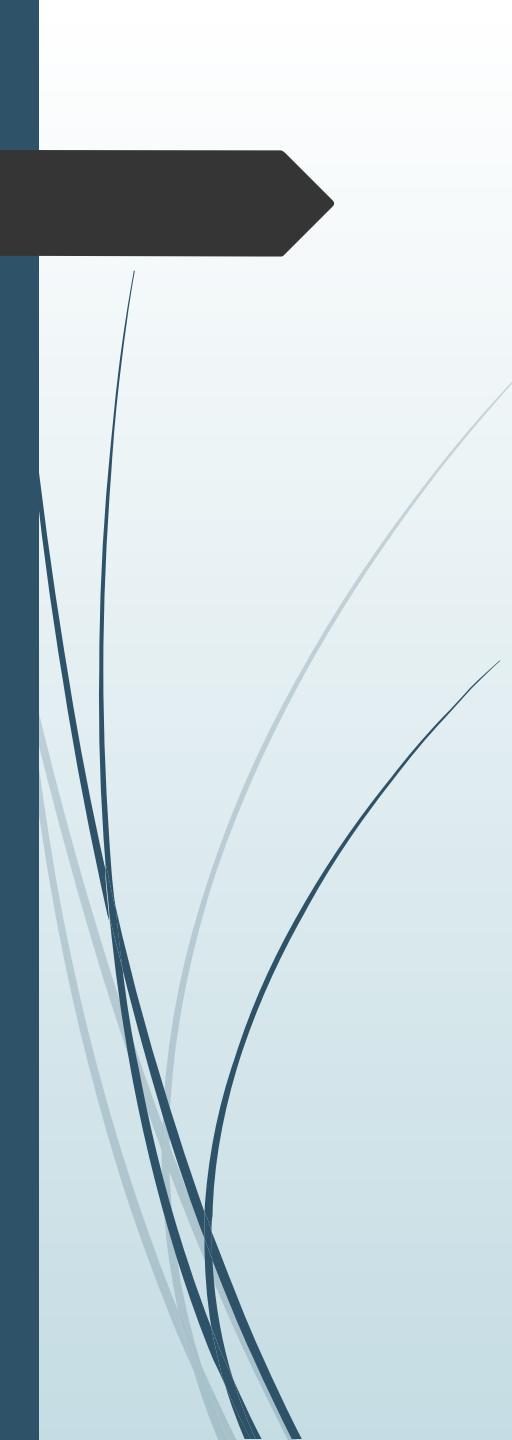
Proposed Slate:

ELECTED POSITIONS

Chairperson:	Karen Savoy
Vice Chairperson:	Natalia Sorokina
Secretary:	Sonny Mottahed
Treasurer:	Rhona Cui

NON-ELECTED POSITIONS

Key Communicator:	Osaro Ezomo
Special Speaker Coordinator:	Natalia Sorokina
Volunteer Coordinator:	Ruby Bolar-Sait
Digital Communications:	Carla Parker
Grant Writer:	Donna Forrest
Member-at-Large:	Cecilia Sun
Member-at-Large:	Edward Ling
Member-at-Large:	Timothy Walters
Member-at-Large:	Grace Yang



Adjournment

QUESTIONS – PLEASE CONTACT US AT: **WCHSEXEC@GMAIL.COM**

☐ WEBSITE FROM WCHS PAGE:

[HTTPS://SCHOOL.CBE.AB.CA/SCHOOL/WESTERNCANADA/GET-INVOLVED/SCHOOL-COUNCIL/PAGES/DEFAULT.ASPX](https://school.cbe.ab.ca/school/westerncanada/get-involved/school-council/pages/default.aspx)

☐ FACEBOOK AT:

“WESTERN CANADA HIGH SCHOOL PARENT COMMUNITY”

[HTTPS://WWW.FACEBOOK.COM/GROUPS/2651871125054120/](https://www.facebook.com/groups/2651871125054120/)

☐ NEXT COUNCIL MEETING: March 7, 2024

School Trustee Susan Vukadinovic